



The Government of the Republic of Trinidad & Tobago

## PERSONNEL DEPARTMENT

Office of the Chief Personnel Officer

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**PD(bm): 12/2/1 Vol. VII**

November 2), 2018

Ms. Joan Mendez  
Permanent Secretary,  
Ministry of Public Administration  
NALIS Building  
**PORT OF SPAIN**

Dear Madam

**The Eighth Report of the Joint Select Committee on Human Rights, Equality and Diversity on an Examination of the Perceived Inequality Faced by Single Fathers in Trinidad and Tobago with Specific Focus on Custody Matters, Policies and Access to Programmes and Services**

I refer to a letter dated October 8, 2018 received from the Clerk of the House, Parliament of the Republic of Trinidad and Tobago on the subject at caption.

I have noted that Recommendation 4.23 of the Committee's Report has been directed for action by the Chief Personnel Officer. In this regard, I advise that draft revised Guidelines for Contract Employment in Government Ministries/Departments/Statutory Authorities and the Tobago House of Assembly which include provision for the inclusion of a Paternity Leave clause among the terms and conditions of contract employment have been prepared.

However, as you are aware, these revised Guidelines require the approval of Cabinet and the Personnel Department has commenced this process.

Yours respectfully

  
Chief Personnel Officer

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